



The Rotary Club of Hitchin Tilehouse



Data Protection & Privacy Policy

The Rotary Club of Hitchin Tilehouse is committed to protecting your privacy. This Privacy Policy explains how we will use the information we hold about you, how we will protect your privacy, and how to contact us if you have any concerns.

Information Collected

The information we collect and hold about you is kept to an absolute minimum...

- Your Name
- Your Email Address
- Whether you are over 18 years of age.
- Whether you have consented to us contacting you.

NB. If you do **not** indicate that you are over 18 years of age, or do **not** give consent for us to contact you, then **we store no information about you.**

Use of Information

The Rotary Club of Hitchin Tilehouse will, from time to time, send you information regarding events we are organising, and our wider activities.

The maximum number of emails sent to you, by us, will not exceed one per calendar month unless absolutely necessary for operational reasons.

Protecting Your Privacy

The Rotary Club of Hitchin Tilehouse **will**...

- Take all reasonable measures to ensure your information is held securely.
- Access to your information will be protected by use of secure passwords known only to those who require access to it in order to contact you and/or maintain your information.
- The number of individuals granted access to your information will be kept to an absolute operational minimum.

The Rotary Club of Hitchin Tilehouse **will not**...

- Give, sell, or otherwise intentionally disclose your information to other organisations unless required to do so by law.
- Disclose your information (Email Address) to other recipients of emails sent by us to you.



The Rotary Club of Hitchin Tilehouse



Other Web Sites

Our website(s) may contain links to other websites which are not operated by The Rotary Club of Hitchin Tilehouse and, therefore, are outside our control and NOT covered by this Data Protection and Privacy Policy.

Whilst we will attempt to ensure we only include links to appropriate websites, we can take no responsibility for their content and/or Data Protection & Privacy policies and practices.

Web Site Usage Monitoring

Any website usage monitoring statistics collected are anonymous and absolutely no attempt is made to track the activities of individual users.

Currently all websites operated by The Rotary Club of Hitchin Tilehouse do **not** store “cookies” on your computer.

(Cookies are small pieces of information sent by a web server to a web browser, which enables the server to collect information from the browser. You can find out more about the way cookies work on <http://www.cookiecentral.com>.)

Accessing Your Information

If you wish to **view** the information The Rotary Club of Hitchin Tilehouse holds about you, please email info@tilehouserotary.org

If you wish to **modify** the information The Rotary Club of Hitchin Tilehouse holds about you, please email updates to info@tilehouserotary.org

If you wish to **delete** the information The Rotary Club of Hitchin Tilehouse holds about you, please email unsubscribe@tilehouserotary.org

NB. The Rotary Club of Hitchin Tilehouse does not use “passive” methods to collect information about individuals. Unless you have specifically subscribed to receive information concerning events then we hold no information about you.